

## TeachCharleston Eligibility Requirements

The following is an overview of eligibility requirements for the application process for TeachCharleston.

- Bachelor's Degree or higher from an accredited college or university with a minimum of 21 credit hours in math, science, or English;
- Transcripts with a minimum overall 2.75 GPA OR completion of all required coursework with a minimum grade equivalency of "C";
- Clearance interview with TeachCharleston;
- Writing sample;
- Passing score on the content area assessment(s).

### TeachCharleston Application Process

#### Step 1

Prior to beginning the online application, please complete the [TeachCharleston Interest Survey](#).

#### Step 2

Access the South Carolina Department of Education's (SCDE) website to complete the [Steps to Apply for Certification](#). Indicate you are seeking certification through Teach Charleston in the online application through the CATS portal.

#### Step 3

Access Charleston County School District's (CCSD) [Online Application system](#) to begin the application process. Online applications may only be submitted once per educator but may be updated through the application system.

Upload the following documents to your CCSD application:

- Professional resume;
- Copy of all undergraduate and graduate transcripts;
- Copy of Praxis score report ([South Carolina Required Examinations](#));
- Three professional references.

## Step 4

Eligible candidates are considered for TeachCharleston Fellowship through an Initial Interview, and Writing Prompt. Eligible candidates will be contacted via email for appointments.

Upon successful completion of the selection process, eligible candidates will be issued a TeachCharleston Statement of Eligibility (TCSOE) from CCSD.

### Employment with CCSD

After receiving a TCSOE from CCSD, applicants are eligible to seek employment in CCSD as a TeachCharleston Fellow.

TeachCharleston Fellows may find it helpful to review job availability through the CCSD application system, Applitrack. Fellows are required to secure employment with CCSD prior to participation in TeachCharleston Basic Training I.

TeachCharleston Fellows who are hired for a teaching position with CCSD will be asked to complete a Confirmation of Employment (COE). The COE is shared with the South Carolina Department of Education for certification purposes.

In addition to a one-year employment contract with CCSD, TeachCharleston Fellows also submit the TeachCharleston Agreement to Human Resources.

### TeachCharleston Fellows – Program Overview

TeachCharleston is a three-year program. The following overview includes information about each year of the program. The timeline provided begins after employment is confirmed.

#### Academic Year One.

Fellows attend and successfully complete the following as indicated:

Basic Training I – 10-day training in July

Summer Institute I – 5-day training in August

Monthly Fellowships

Quarterly Seminars

**Academic Year Two.**

Fellows attend and successfully complete the following as indicated:

Basic Training II – 10-day training in June

Summer Institute II – 3-day training in August

TIPS (Teacher Induction & Preparation Support) Program Monthly Cohorts

Quarterly Seminars

PLT exam

**Academic Year Three.**

Fellows attend and successfully complete the following as indicated:

Summer Institute III – 1-day training in August

District-Approved Professional Learning Opportunities

Request for Professional Certificate